

# TRANSPORT SAFETY GUIDELINES

Notre Dame Academy, NTPC Township, Barh

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## 1. Rules for Parents

**Parents are responsible for arranging safe, legal, and reliable transport for their children.**

**They must ensure:**

- ✓ The **vehicle is registered** for school transport (preferably with a *yellow number plate* and valid *transport permit* from the RTO).
- ✓ The **driver holds a valid commercial driving license** (LMV Transport or PSV badge).
- ✓ The **vehicle is fitted with safety equipment** — first-aid box, fire extinguisher, and “**On School Duty**” displayed.
- ✓ **Insurance is valid** and includes coverage for school-going children.
- ✓ **No overloading** — each student must have a proper seat. [ number of children  $\leq$  approved seating]
- ✓ Children should be picked up/dropped only at safe and designated points inside the township.  
[**dropped before 5 min of student reporting time & picked up within 10 min after dismissal**]
- ✓ **Autos and e-rickshaws are banned for transporting school children.**
- ✓ If you are coming to school with bike, parent and student both must wear helmet.

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## 2. Rules for Students

**Students must also follow safety habits.**

**They should:**

- ☐ Be ready on time — avoid rushing to the vehicle.
- ☐ Sit properly, not stand or lean out of windows.
- ☐ Avoid shouting, distracting the driver, or playing inside the vehicle.
- ☐ Follow road safety rules while walking to or from the vehicle.
- ☐ Report any unsafe driving or misbehavior immediately to parents.

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## 3. Rules for Vehicle Drivers

**Drivers operating within NTPC Township must strictly follow RTO and township norms.**

**They must:**

- ☐ Have a valid **driving license, permit, and pollution certificate (PUC)**.
- ☐ Display “**School Vehicle**” & “**On School Duty**” signage.
- ☐ Undergo **verification** (as required by local administration or NTPC security).
- ☐ **Not carry more than the allowed number of students (no overloading).**
- ☐ Ensure **doors are locked** while moving, and students board safely at stops.
- ☐ Use **speed governors** — not exceed **40 km/h** inside the township.
- ☐ Keep **first-aid kit, fire extinguisher, and emergency contact list** inside.
- ☐ Avoid loud music or mobile phone use while driving.
- ☐ Follow **NTPC township traffic regulations and security gate entry norms.**